

January 8, 2019

A regular and organizational meeting of the Montcalm Community College Board of Trustees was called to order at 5:30 p.m. by Chairperson Karen Carbonelli in the Trebian Conference Room in MCC's Donald C. Burns Administration/Library Building in Sidney.

Trustees present: Karen Carbonelli, Chairperson  
Esther Combs  
Patricia Hinrichs  
Joyce Kitchenmaster, Secretary  
Robert Marston, Vice Chairperson  
Kurt Peterson  
Roger Thelen, Treasurer

Trustees absent:

Others present: Debra Alexander, MCC Dean of Student & Enrollment Services  
Robert Ferrentino, MCC President  
Lisa Herald, MCC Executive Assistant, President's Office  
Riki Jensen, MCC Director of Human Resources  
Emilee Nielsen, *The Daily News* Reporter (arrived 5:31 p.m.)  
Robert Spohr, MCC Vice President for Academic Affairs  
Connie Stewart, MCC Vice President for Administrative Services  
Amy Zdanowski, MCC Career Advisor (left 6:01 p.m.)

Mrs. Carbonelli convened the organizational meeting.

Mrs. Carbonelli requested nominations for Chairperson. Motion was made by Hinrichs and supported by Kitchenmaster to elect Karen Carbonelli MCC Board of Trustees Chairperson. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 7-0.**

Mrs. Carbonelli requested nominations for Vice Chairperson. Motion was made by Thelen and supported by Hinrichs to elect Robert Marston MCC Board of Trustees Vice Chairperson. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 7-0.**

Mrs. Carbonelli requested nominations for Treasurer. Motion was made by Kitchenmaster and supported by Marston to elect Roger Thelen MCC Board of Trustees Treasurer. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 7-0.**

Mrs. Carbonelli requested nominations for Secretary. Motion was made by Thelen and supported by Marston to elect Joyce Kitchenmaster Board of Trustees Secretary. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 7-0.**

Mrs. Carbonelli requested nominations for Assistant Secretary to the MCC Board of Trustees. Motion was made by Kitchenmaster and supported by Combs to elect Lisa Herald Assistant Secretary to the MCC Board of Trustees. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 7-0.**

Mrs. Carbonelli requested nominations for Assistant Treasurer to the MCC Board of Trustees. Motion was made by Marston and supported by Combs to elect Connie Stewart Assistant Treasurer to the MCC Board of Trustees. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 7-0.**

Mrs. Carbonelli requested nominations for Montcalm Community College Representative and Alternate to the 2019 Montcalm County School Board Association. Motion was made by Kitchenmaster and supported by Combs to elect Patricia Hinrichs Montcalm Community College's Representative and Robert Marston Alternate to the 2019 Montcalm County School Board Association. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 7-0.**

The Trustees set regular Board meetings for 2/19/19 at 5:30 p.m.; 3/12/19 at 5:30 p.m.; 4/9/19 at 5:30 p.m.; 5/14/19 at 9 a.m.; 6/11/19 at 9 a.m.; 7/9/19 at 9 a.m.; 9/13/19 at 5:30 p.m.; 10/8/19 at 5:30 p.m.; 11/12/19 at 5:30 p.m.; 12/10/19 at 5:30 p.m. and 1/14/2020 at 5:30 p.m. in the Trebian Conference Room in MCC's Donald C. Burns Administration/Library Building.

Mrs. Carbonelli requested nominations for Montcalm Community College Representative and Alternate to the 2019 Michigan Community College Association Board of Directors. Motion was made by Kitchenmaster and supported by Combs to elect Robert Marston Montcalm Community College's Representative and Karen Carbonelli Alternate to the 2019 Michigan Community College Association Board. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 7-0.**

The Trustees reviewed minutes from their 12/10/18 meetings. Hearing no comments or corrections, Mrs. Carbonelli said the minutes will stand approved as printed.

The Trustees reviewed financial reports.

Ms. Zdanowski gave an MCC Career Advisor update.

Ms. Jensen distributed and discussed a Presidential Search Firm information packet.

The Trustees reviewed the Board Policy *Section II: Governance Process Policies – "Chairperson's Role"*, no changes were made.


The Trustees discussed a possible recipient for MCC's 2019 Stanley & Blanche Ash Distinguished Service Award.


Mrs. Carbonelli appointed Trustee Combs to the Board of Trustees Audit Committee.

The Trustees set MCC's 2019 Recognition Dinner on 4/5/19.

At 6:36 p.m., Marston moved that the meeting adjourn. Kitchenmaster supported the motion, which carried unanimously.

Respectfully submitted:

  
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 Chairperson

  
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 Secretary