

October 13, 2020

A regular meeting of the Montcalm Community College Board of Trustees was called to order at 12:29 p.m. by Chairperson Karen Carbonelli in the Les Morford Instructional Building, Room M210 in Sidney.

Trustees present: Karen Carbonelli, Chairperson  
 Esther Combs  
 Carol Deuling-Ravell  
 Joyce Kitchenmaster, Secretary  
 Robert Marston, Vice Chairperson  
 Kurt Peterson, Treasurer (arrived 12:39 p.m.)

Trustees absent:

Others present: Debra Alexander, MCC Dean of Student & Enrollment Services (via Teams)  
 Vladimir Edelman, MCC Research Analyst  
 Lisa Herald, MCC Executive Assistant, President's Office  
 Lisa Lund, MCC Executive Director for Institutional Advancement & MCC Foundation (via Teams)  
 Cory Smith, *The Daily News* Reporter (via Teams)  
 Robert Spohr, MCC Vice President for Academic Affairs  
 Connie Stewart, MCC Vice President for Administrative Services  
 Shelly Strautz-Springborn, MCC Communications Director (via Teams)  
 Dr. Stacy Young, MCC President

The Trustees reviewed the minutes from their 9/8/20 and 9/29/20 meetings. Hearing no comments or corrections, Mrs. Carbonelli said the minutes will stand approved as printed.

The Trustees reviewed financial reports.

Upon motion duly made by Marston and supported by Combs, the following resolution was unanimously approved.

**BE IT RESOLVED**, That the Montcalm Community College Board of Trustees certifies that the college meets the best practice standards required for state appropriations under Section 230 of Michigan Public Act 52 of 2020.

Dr. Young shared with the Trustees agenda ideas for the 12/14/20 joint Boards meeting.

The Trustees discussed the recent virtual Association of Community College Trustees Leadership Congress.

Mrs. Carbonelli appointed Mr. Peterson as chairperson to the audit committee.

Mrs. Carbonelli appointed Ms. Combs MCC's representative and Mr. Marston as MCC's alternate representative to the Montcalm County School Boards Association.

Upon motion duly made by Deuling-Ravell and supported by Marston, the following resolution was unanimously approved.

**BE IT RESOLVED**, That the Board of Trustees allows the college to deviate in this instant case, from the Asset Policy to accelerate the schematic design work to begin for the renovation of the Smith Building without the submission of three separate bids.

The Trustees reviewed and discussed their Board self-evaluation.

The Trustees reviewed their Board community affiliations.

The Trustees reviewed their 2019-20 travel expenses.

The Trustees reviewed the September 2020 MCC memberships report.

Ms. Stewart gave an MCC five-year financial forecast.

Mr. Edelman presented an MCC key performance indicators and enrollment report.

Dr. Young discussed the colleges accomplishments and her 2020-21 presidential goals.

At 3:33 p.m., Marston moved that the meeting adjourn. Kitchenmaster supported the motion, which carried unanimously.

Respectfully submitted:

  
 Chairperson

  
 Secretary