

March 8, 2021

A regular meeting of the Montcalm Community College Board of Trustees was called to order at 12:22 p.m. by Chairperson Karen Carbonelli in room G129 at the MCC Stanley & Blanche Ash Technology & Learning Center in Greenville

Trustees present: Karen Carbonelli, Chairperson  
 Esther Combs  
 Carol Deuling-Ravell (via Microsoft Teams, Sparta MI)  
 Joyce Kitchenmaster, Secretary  
 Robert Marston, Vice Chairperson  
 Kurt Peterson, Treasurer (left 1:31 p.m.)  
 Joshua Stump

Trustees absent:

Others present: Debra Alexander, MCC Dean of Student & Enrollment Services  
 Vladimir Edelman, MCC Research Analyst  
 Lisa Herald, MCC Executive Assistant, President's Office  
 Lisa Lund, MCC Executive Director for Institutional Advancement & MCCF (arrived 12:25 p.m.)  
 Cory Smith, *The Daily News* Reporter (arrived 12:25 p.m.)  
 Robert Spohr, MCC Vice President for Academic Affairs (via Microsoft Teams)  
 Connie Stewart, MCC Vice President for Administrative Services  
 Shelly Strautz-Springborn, MCC Communications Director (via Microsoft Teams)  
 Dr. Stacy Young, MCC President

The Trustees reviewed minutes from their 2/9/21 meeting.

The Trustees reviewed financial reports.

The Trustees reviewed board policy, *Section II: Governance Process Policies – "Board Members' Code of Conduct"*, no changes were made.

The Trustees approved the recommended recipient of the Montcalm Community College's 2021 Leadership Award, MCC Instructional Technology Consultant Kevin Wagenmaker.

Mrs. Carbonelli appointed Trustee Carol Deuling-Ravell as chairperson, Secretary Joyce Kitchenmaster and Trustee Esther Combs to the MCC 2021 presidential evaluation committee.

The Trustees discussed the recent virtual Association of Community College Trustees National Legislative Summit.

Upon motion duly made by Peterson and supported by Marston, the following resolution was unanimously approved:

**BE IT RESOLVED**, the Board of Trustees of Montcalm Community College (the "Educational Institution") requesting and approving the conveyance of property and to provide matters relating thereto.

WHEREAS, the State Building Authority (the "Authority"), a statutory body corporate created under provisions of 1964 PA 183, as amended, is authorized to acquire, construct, furnish, equip, own, improve, enlarge, operate, mortgage and maintain buildings, necessary parking structures or lots and facilities and sites therefore for use by the State or any of its agencies including institutions of higher education created pursuant to Sections 5, 6 and 7 of Article VIII of the Michigan Constitution of 1963; and

WHEREAS, the Educational Institution has been created and is maintained pursuant to Section 7 of Article VIII of the Michigan Constitution of 1963; and

WHEREAS, the Authority has previously acquired the Vocation/Technical Facility and the site upon which it was constructed (the Vocation/Technical Facility and the site together are the "Facilities") and the Authority leased the Facilities to the Educational Institution and the State of Michigan (the "State") pursuant to a lease dated as of December 1, 1999, as amended (the "Lease"); and

WHEREAS, under the terms of the Lease, the Authority agreed to convey title to the Facilities to the Educational Institution upon request by the Educational Institution after the Bonds which financed the Facilities (the "Bonds" as defined in the Lease) and any additional bonds or other obligations as provided in the Lease are paid in full or provision for the payment thereof is made as provided in the Lease for consideration of one

(\$1.00) Dollar and the assumption by the Educational Institution of all monetary obligations and legal responsibilities for the operation and maintenance of the Facilities; and

WHEREAS, the Bonds have been paid in full and all conditions established by the Lease as conditions precedent to conveyance of title to the Facilities by the Authority to the Educational Institution have occurred.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE EDUCATIONAL INSTITUTION THAT:

1. The Educational Institution hereby requests that the Authority convey title to the Facilities by Quitclaim Deed to the Educational Institution.
2. The consideration for the conveyance of the Facilities shall be one (\$1.00) Dollar and the assumption by the Educational Institution of all monetary obligations and legal responsibilities for the operation and maintenance of the Facilities.
3. The conveyance of the Facilities pursuant to the terms and conditions set forth above is approved and each of the President and the Vice President for Administrative Services of the Educational Institution is authorized and directed to execute any documents to accomplish the conveyance in such form as may be requested by the Authority and approved by counsel for the Educational Institution.
4. All ordinances, resolutions and orders or parts thereof in conflict with this resolution are, to the extent of such conflict, repealed.
5. This resolution shall be effective immediately upon its adoption.

The Trustees heard updates on Ruffalo Noel Levitz, strategic plan, CARES II, spring student profile and human resources from MCC President Young.

MCC Dean of Student & Enrollment Services Debbi Alexander gave a student services update relating to Ruffalo Noel Levitz initiatives, enrollment, 15 to Finish Campaign and MiReconnect.

The Trustees heard an MCC Key Performance Indicator report from MCC Research Analyst Vladimir Edelman and MCC Vice President for Academic Affairs Rob Spohr.


The Trustees received a financial update including a five-year financial forecast, Smith Building update and a feasibility study update from MCC Vice President for Administrative Services Connie Stewart.


The Trustees received a Ruffalo Noel Levitz academic review, strategic plan goals for academics and classrooms update from MCC Vice President for Academic Affairs Rob Spohr.

The Trustees heard an MCC Foundation and communication update from MCC Executive Director for Institutional Advancement & MCCF Lisa Lund.

At 2:47 p.m., Kitchenmaster moved that the meeting adjourn. Marston supported the motion, which carried unanimously.

Respectfully submitted:

  
Chairperson

  
Secretary