

April 13, 2021

A regular meeting of the Montcalm Community College Board of Trustees was called to order at 5:31 p.m. by Chairperson Karen Carbonelli in room D315 in MCC's Beatrice E. Doser Building.

Trustees present: Karen Carbonelli, Chairperson  
Carol Deuling-Ravell  
Joyce Kitchenmaster, Secretary  
Kurt Peterson, Treasurer  
Joshua Stump

Trustees absent: Esther Combs  
Robert Marston, Vice Chairperson

Others present:  
Debra Alexander, MCC Dean of Student & Enrollment Services, via Microsoft Teams  
Deborah Dawson-Gunther, MCC Automation & Industrial Technology Instructor, via Microsoft Teams (left 5:41 p.m.)  
Lisa Herald, MCC Executive Assistant, President's Office  
Lisa Lund, MCCF Executive Director, via Microsoft Teams  
Cory Smith, *The Daily News* Reporter, via Microsoft Teams (left 6:30 p.m.)  
Robert Spohr, MCC Vice President for Academic Affairs, via Microsoft Teams  
Connie Stewart, MCC Vice President for Administrative Services  
Dr. Stacy Young, MCC President

The Trustees reviewed the minutes from their 3/8/21 meeting. Mr. Stump moved to accept the minutes; Mrs. Kitchenmaster seconded the motion.

The Trustees reviewed financial reports.

The Trustees heard an Industrial Automation program update from Ms. Dawson-Gunther.

Dr. Young gave updates on CARES Act, feasibility study, graduation, Ruffalo Noel Levitz, and enrollment.

The Trustees reviewed board policy *Governance Process Policies – "Board Job Description"*. Ms. Stewart suggested adding clarification to the policy and will work on making the clarification and bring it to the May meeting for Board approval.

The Trustees briefly discussed the presidential evaluation process.

Upon motion duly made by Kitchenmaster and supported by Deuling-Ravell, the following resolution as unanimously approved:

**BE IT RESOLVED**, That the firm of Rehmann Robson is appointed for the years ending June 30, 2021 through 2022, inclusive.

Upon motion duly made by Kitchenmaster and supported by Deuling-Ravell, the following resolution as unanimously approved:

**BE IT RESOLVED**, That Thrun Law is appointed Montcalm Community College's legal firm for community college law and legislative issues; Varnum, Riddering, Schmidt & Howlett is appointed MCC's legal firm for labor law; and Blanchard Law is appointed MCC's general counsel for the 2021-22 fiscal year.

Upon motion duly made by Peterson and supported by Deuling-Ravel, the following resolution was unanimously approved:

**BE IT RESOLVED**, That revenues for the 2021-22 fiscal year are estimated at 2.705 mils from property taxes and \$3,577,700 from state appropriations.

Upon motion duly made by Peterson and supported by Kitchenmaster, the following resolution was unanimously approved:

**BE IT RESOLVED**, That Montcalm Community College's in-district tuition is \$115 per contact hour, out-of-district tuition is \$218 per contact hour, out-of-state tuition is \$357 per contact hour and Montcalm Community College's in-district nursing tuition is \$150 per contact hour, out-of-district nursing tuition is \$253 per contact hour and out-of-state nursing tuition is \$392 per contact hour effective with the fall 2021 semester.

Upon motion duly made by Deuling-Ravell and supported by Kitchenmaster, the following resolution was unanimously approved:

**BE IT RESOLVED**, That the budget for the 2020-21 fiscal year be amended to reflect anticipated revenues of \$14,854,953 for general purpose and \$316,824 for Activities Building – Self Supporting with related expenditures of the same amounts.

