

January 10, 2023

A regular and organizational meeting of the Montcalm Community College Board of Trustees was called to order at 5:30 p.m. by Chairperson Karen Carbonelli in the Trebian Conference Room in MCC's Donald C. Burns Administration/Library Building in Sidney.

Trustees present: Karen Carbonelli, Chairperson
Esther Combs
Carol Deuling-Ravell
Joyce Kitchenmaster, Secretary
Robert Marston, Vice Chairperson
Kurt Peterson, Treasurer
Joshua Stump

Trustees absent:

Other present: Debra Alexander, MCC Dean of Student & Enrollment Services
Larry Carbonelli
Michelle Gibson, MCC Biology Instructor
Lisa Herald, MCC Executive Assistant., President's Office
Lisa Lund, MCC Foundation Executive Director (arrived 5:50 p.m.)
Cory Smith, *The Daily News* Reporter
Dr. Richard Sax, MCC Interim Vice President for Academic Affairs (left 5:55 p.m.)
Shelly Strautz-Springborn, MCC Director of Communications and Public Relations
Connie Stewart, MCC Vice President for Administrative Services
Heather Wesp, MCC Biology Instructor
Dr. Stacy H. Young, MCC President

Mrs. Carbonelli noted all the Trustees are present and convened the organizational meeting.

Mrs. Carbonelli requested nominations for Chairperson. Motion was made by Kitchenmaster and supported by Deuling-Ravell to elect Karen Carbonelli MCC Board of Trustees Chairperson. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 7-0.**

Mrs. Carbonelli requested nominations for Vice Chairperson. Motion was made by Kitchenmaster and supported by Peterson to elect Carol Deuling-Ravell MCC Board of Trustees Vice Chairperson. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 7-0.**

Mrs. Carbonelli requested nominations for Treasurer. Motion was made by Combs and supported by Marston to elect Kurt Peterson MCC Board of Trustees Treasurer. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 7-0.**

Mrs. Carbonelli requested nominations for Secretary. Motion was made by Combs and supported by Deuling-Ravell to elect Joyce Kitchenmaster Board of Trustees Secretary. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 7-0.**

Mrs. Carbonelli appointed Connie Stewart Assistant Treasurer and Lisa Herald Assistant Secretary to the MCC Board of Trustees.

Mrs. Carbonelli appointed Esther Combs Montcalm Community College's Representative and Joshua Stump Montcalm Community College's Alternate Representative to the 2023 Montcalm County School Board Association.

The Trustees set regular Board meetings at 5:30 p.m. 2/14/23; at 5:30 p.m. 3/14/23; at 3:30 p.m. 4/11/23; at 5:30 p.m. 5/9/23; at 9 a.m. 6/13/23; at 9 a.m. 7/11/23; at 9 a.m. 8/8/23; at 5:30 p.m. 9/12/23; at 5:30 p.m. 10/17/23; at 3:30 p.m. 11/14/23; at 9 a.m. 12/11/23, Joint Boards Meeting; at 11 a.m. 12/11/23 and at 5:30 p.m. 1/9/24 in the Trebian Conference Room in MCC's Donald C. Burns Administration/Library Building.

The Trustees reviewed minutes from their 12/12/22 meetings. Hearing no comments or corrections, the minutes will stand approved as printed.

The Trustees reviewed financial reports.

Dr. Sax gave an introduction and shared a few bullet points that he will be focusing on during his interim as Vice President for Academic Affairs.

Dr. Young gave an MCC update.

Upon motion duly made by Deuling-Ravell and supported by Combs, the following resolution was unanimously approved:

BE IT RESOLVED, That Jane Anderson Beach is the recipient of Montcalm Community College's 2023 Stanley & Blanche Ash Distinguished Service Award.

Upon motion duly made by Stump and supported by Deuling-Ravell, the following resolution was unanimously approved:

BE IT RESOLVED, That the Technology Fee will be reduced by \$1, back to \$25 per contact, as prior to the implementation of Portfolium. This change will be effective with the Summer 2023 Term.

At 6:17 p.m., Kitchenmaster moved that the meeting adjourn. Deuling-Ravell supported the motion, which carried unanimously.

Respectfully submitted:

Chairperson

Secretary