

January 9, 2024

A regular and organizational meeting of the Montcalm Community College Board of Trustees was called to order at 5:30 p.m. by Chairperson Karen Carbonelli in the Trebian Conference Room in MCC's Donald C. Burns Administration/Library Building in Sidney.

Trustees present: Karen Carbonelli, Chairperson  
Esther Combs  
Carol Deuling-Ravell, Vice Chairperson  
Joyce Kitchenmaster, Secretary  
Kurt Peterson, Treasurer  
Joshua Stump

Trustees absent: Robert Marston

Other present: Larry Carbonelli  
Lisa Herald, MCC Executive Assistant, President's Office  
Riki Jensen, MCC Director of Human Resources  
Lisa Lund, MCC Foundation Executive Director  
Francisco Ramirez, MCC Dean of Student & Enrollment Services  
Cory Smith, *The Daily News* Reporter (arrived 5:40 p.m.)  
Connie Stewart, MCC Interim President  
Kire Wierda, MCC Director of Accounting

Mrs. Carbonelli convened the organizational meeting.

Mrs. Carbonelli requested nominations for Chairperson. Motion was made by Kitchenmaster and supported by Peterson to elect Karen Carbonelli MCC Board of Trustees Chairperson. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 6-0.**

Mrs. Carbonelli requested nominations for Vice Chairperson. Motion was made by Peterson and supported by Kitchenmaster to elect Carol Deuling-Ravell MCC Board of Trustees Vice Chairperson. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 6-0.**

Mrs. Carbonelli requested nominations for Secretary. Motion was made by Combs and supported by Deuling-Ravell to elect Joyce Kitchenmaster Board of Trustees Secretary. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 6-0.**

Mrs. Carbonelli requested nominations for Treasurer. Motion was made by Kitchenmaster and supported by Deuling-Ravell to elect Kurt Peterson MCC Board of Trustees Treasurer. There being no further nominations, Mrs. Carbonelli closed the nominations. **The motion carried 6-0.**

Mrs. Carbonelli appointed Kire Wierda Assistant Treasurer and Lisa Herald Assistant Secretary to the MCC Board of Trustees.

Mrs. Carbonelli appointed Esther Combs Montcalm Community College's Representative and Joshua Stump Montcalm Community College's Alternate Representative to the 2024 Montcalm County School Board Association.

The Trustees set their regular Board meetings for 2024 in the Trebian Conference Room in MCC's Donald C. Burns Administration/Library Building for:

- February 13, 2024 at 5:30 p.m.
- March 12, 2024 at 5:30 p.m.
- April 9, 2024 at 3:30 p.m.
- May 14, 2024 at 5:30 p.m.
- June 11, 2024 at 9 a.m.
- July 9, 2024 at 9 a.m.
- August 13, 2024 at 9 a.m.
- September 10, 2024 at 5:30 p.m.
- October 8, 2024 at 5:30 p.m.
- November 12, 2024 at 3:30 p.m.
- December 9, 2024 at 9 a.m., Joint Boards Meeting
- December 9, 2024 at 11 a.m.
- January 14, 2025 at 5:30 p.m.

The Trustees reviewed minutes from their 12/11/23 meetings. Hearing no comments or corrections, the minutes will stand approved as printed.

The Trustees reviewed financial reports.

Ms. Stewart gave an MCC update.

The Trustees discussed the 2024 Stanley & Blanche Ash Distinguished Service Award.

Upon motion duly made by Peterson and supported by Deuling-Ravell, the following resolution was unanimously approved:

**BE IT RESOLVED**, That Pauly Group to be the presidential search firm for Montcalm Community College with a base cost up to \$52,000 with minimal additional fees related to travel.

Upon motion duly made by Deuling-Ravell and supported by Kitchenmaster, the following resolution was unanimously approved:

**BE IT RESOLVED**, That Coursedog be awarded the purchase for the single source, academic operational platform software solution for the duration of five years for the one time purchased price of \$391,183.00.

At 6:11 p.m., Kitchenmaster moved that the meeting adjourn. Combs supported the motion, which carried unanimously.

Respectfully submitted:

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Chairperson

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Secretary